



City of Warner Robins City Council Meeting Minutes

Monday, October 18, 2021

5:30 PM

Council Chambers

Regular Meeting of Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

Councilman Larry Curtis
Councilman Derek Mack
Councilman Charlie Bibb

Opening Prayer: Councilman Lashley

Pledge of Allegiance: Councilman Curtis

Call to Order: 5:31 p.m.

Adoption of the Agenda: Councilman Bibb moved to adopt the agenda. Councilman Lauritsen seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Proclamations/Awards/Presentations:

- **Employee Service Awards**
 - Curtis Haslem (FD) – 30 years
 - Casey Mullins (PD) – 10 years
 - John Gilbert (FD) – 5 years
 - Steven Walker (FD) – 5 years
 - Joel Davenport (BT) – 5 years

Action Items:

| Action Item 1 | Presentation of Minutes from the Regular Meeting of October 4, 2021. |
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| The minutes of the regular meeting of October 4, 2021 were presented for approval. | |
| Motion: | Councilman Bibb moved for the approval of the minutes for regular meeting of Monday, October 4, 2021. |

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| Second: | Councilman Mack |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 2 | Consent Agenda |
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| | <ul style="list-style-type: none"> i. Purchasing Bids ii. Resolution – Employee Promotions iii. Home Occupation Permits iv. Resolution – Bullet Proof Vest Program Grant Award |
| Motion: | Councilman Holmes moved for the approval of the consent agenda. |
| Second: | Councilman Curtis |
| Outcome: | Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 2 (i) | Purchasing Bids |
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| | Purchasing Bid List item, attached hereto, were presented for approval. 5 items |

| Action Item 2 (ii) | Resolution – Employee Promotions |
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| | <p>The following employees are recommended for promotion by the City Administrator:</p> <p>WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:</p> <ol style="list-style-type: none"> 1. Benjamin Bynum, promoted from Meter Maintenance Technician, Job Class #937, Grade 12, Utility Department, to Meter Maintenance Leader, Job Class #676, Grade 15, Utility Department, to be effective October 18, 2021. 2. Jeffrey Stanfield, promoted from Utilities Servicer, Job Class #968, Grade 10, Utility Department, to Meter Maintenance Technician, Job Class #937, Grade 12, Utility Department, to be effective October 18, 2021. 3. Terry Thomas, promoted from Utilities Servicer, Job Class #968, Grade 10, Utility Department, to Meter Maintenance Technician, Job Class #937, Grade 12, Utility Department, to be effective October 18, 2021. |

| Action Item 2 (iii) | Home Occupation Permits |
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| 1. | Yolanda Richmond – 213 Westcliff Circle, Apt. A – requests permission to operate a consulting business as a home occupation. |
| 2. | Tanya Hicks – 1129 Kathleen Bynum Drive – requests permission to operate a retail business as a home occupation. |
| 3. | Bruce Jenkins – 206 Oxford Lane – requests permission to operate a lawn care business as a home occupation. |
| 4. | Quanesha Robinson – 200 Deven Court- requests permission to operate a retail business as a home occupation. |
| 5. | Lavonia Height – 208 Athens Street – requests permission to operate a home care agency as a home occupation. |
| 6. | Robert Tirado – 204 Crestwood Terrace – requests permission to operate a cleaning service as a home occupation. |
| 7. | Keva Gibson – 105 Roya Court – requests permission to operate a craft and retail business as a home occupation. |
| 8. | Jonathan Rodriguez – 325 Orchard Way – requests permission to operate an auto detailing and pressure washing business as a home occupation. |
| 9. | Amber Bell – 402 Lattice Bend – requests permission to operate a woodworking business as a home occupation. |
| 10. | Alexander Lopez – 108 Haven Crest – requests permission to operate a custom organizational design business as a home occupation. |
| 11. | Matthew Singletary – 130 Kentshire Lane – requests permission to operate a plumbing business as a home occupation. |
| 12. | Skyler Massey – 309 Leisure Lake Drive – requests permission to operate a pest control business as a home occupation. |
| 13. | Jeremy Yuill – 314 Strawbridge Lane – requests permission to operate an event rental business as a home occupation. |
| 14. | Dave Odom – 401 Bellemeade Circle – requests permission to operate a home inspections business as a home occupation. |
| 15. | Shonta Valdez – 103 Driftwood Terrace – requests permission to operate a roofing business as a home occupation. |
| 16. | Shirley Frasure – 111 Havelock Circle – requests permission to operate a consulting business |

as a home occupation.

| Action Item 2 (iv) | Resolution – Bullet Proof Vest Program Grant Award |
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| <p>A resolution of the Mayor and Council of the City of Warner Robins.</p> <p>WHEREAS, the City of Warner Robins Police Department has applied for and has received a grant award through the Fiscal Year 2020 Bulletproof Vest Partnership (BVP) program offered through the United States Department of Justice, Bureau of Justice Assistance, and;</p> <p>WHEREAS, the City of Warner Robins Police Department will use the grant award in the amount of \$19,600 to reimburse 50% of the cost of bulletproof vests purchased by the department in accordance with the purposes outlined in the grant application, and;</p> <p>WHEREAS the grant award sets forth the conditions necessary for proper administration and fiscal management of these awarded funds,</p> <p>NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins hereby authorize Mayor Randy Toms to execute this Grant Award agreement.</p> | |

| Action Item 3 | Motion – Citizens Advisory Board |
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| A motion was made by Councilman Mack to appoint Mr. Matthew Reis to the Citizens Advisory Board. | |
| Motion: | Councilman Mack moved for approval |
| Second: | Councilman Bibb |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 4 | Motion – Citizens Advisory Board |
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| A motion was made by Councilman Lashley to appoint Ms. Gracie Rigby to the Citizens Advisory Board. | |
| Motion: | Councilman Lashley moved for approval |
| Second: | Councilman Lauritsen |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 5 | Resolution – Secure Health (Dental Insurance) |
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| A resolution of the Mayor and Council of the City of Warner Robins authorize Randy Toms, Mayor, and Mandy Stella, City Clerk, to execute an agreement with Secure Health Plans of Georgia under the terms and conditions set forth above. | |
| Motion: | Councilman Curtis moved for the approval |
| Second: | Councilman Holmes |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 6 | Resolution – Engage Warner Robins Appointments (Mayor) | |
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| A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 36-62-4, appoint the following individuals to the Board of Directors of Engage Warner Robins for the City of Warner Robins: | | |
| Name | Effective Date of Appointment | Term to Expire |
| Phillip Potter | October 18, 2021 | October 17, 2023 |
| Amy O’Cain | October 18, 2021 | October 17, 2023 |
| Gary Gerrard | October 18, 2021 | October 17, 2025 |
| Motion: | Councilman Lauritsen moved for approval | |
| Second: | Councilman Bibb | |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. | |

| Action Item 7 | Resolution – Engage Warner Robins Appointments (Council) | |
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| A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A. § 36-62-4, appoint the following individuals to the Board of Directors of Engage Warner Robins for the City of Warner Robins: | | |
| Name | Effective Date of Appointment | Term to Expire |
| Shandani Patel | October 18, 2021 | October 17, 2023 |

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| Mark Antley | October 18, 2021 | October 17, 2025 |
| Beverly Hicks | October 18, 2021 | October 17, 2025 |
| Motion: | Councilman Bibb moved for approval of Ms. Patel and Mr. Antley | |
| Second: | Councilman Mack | |
| Motion: | Councilman Bibb moved to amend his motion to also include the appointment of Ms. Beverly Hicks. | |
| Second: | Councilman Mack | |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. | |

| Action Item 8 | Ordinance #37-21 – City of Warner Robins Classification Plan |
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| <p>Ordinance #37-21 of the Governing authority of the City of Warner Robins, the City Administrator makes the following recommendations to the Mayor and the City Council for changes in the City of Warner Robins Classification Plan.</p> <p style="text-align: center;">-1-</p> <p>Create the position of Accounting Manager, Job Class #95, Grade 23, Authorized Strength 1, Finance Department.</p> <p style="text-align: center;">-2-</p> <p>Change the title of Budget Manager Job Class #151, Grade 22, Authorized Strength 1, Finance Department to Budget and Strategic Planning Manager, Grade 22, Authorized Strength 1 and move the position to the Department of the City Administrator.</p> | |
| Motion: | Councilman Holmes moved for approval of Ordinance #37-21 and to waive the second reading. |
| Second: | Councilman Curtis |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

| Action Item 9 | Motion – Keep Warner Robins Beautiful Appointments |
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| <p>During the regularly scheduled meeting of the Keep Warner Robins Beautiful Board of Directors held on September 14, 2021 the following citizens were nominated to serve on the KWRB Board of Directors:</p> | |

| <i>POSITION #</i> | <i>NAME</i> | <i>REPRESENTING</i> | <i>TERM ENDING</i> |
|--------------------------|--------------------|----------------------------|---------------------------|
| 1 | Rogie Roberson | Business & Industry | Nov. 18, 2023 |
| 3 | Kevin Greer | Business & Industry | Nov. 18, 2023 |
| 5 | Bill Craig | Civic | Nov. 18, 2023 |
| 7 | Debbie Hoke | At Large | Nov. 18, 2023 |
| 8 | Alicia Hill | At Large | Nov. 18, 2023 |
| 9 | Francis Wilson | At Large | Nov. 18, 2023 |

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| Motion: | Councilman Lauritsen moved for approval |
| Second: | Councilman Bibb |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

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| Action Item 10 | Ordinance #38-21 – Fund Balance Transfer |
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Ordinance #38-21 of the City of Warner Robins

BE IT HEREBY ORDAINED by the Governing Authority of the City of Warner Robins that \$65,000 be transferred from General Fund Balance Reserved for Capital Projects, established for Neighborhood Improvement Projects on August 2, 2021 via ordinance #25-21 to the Recreation Department Centers budget for the purpose of funding improvements to the Wellston Center.

Said funds shall be taken from Fund Balance Reserve account #10-33015 and placed in the operating expenditure account referenced in the chart below:

Recreation Department

Activity – 6122- Recreation Centers

| Account | Description | FY 2022 Budget |
|----------------------------|-----------------------|-----------------------|
| 10.007-06122-000.000.54101 | Building/Improvements | \$65,000 |
| Total | | \$ 65,000 |

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared severable.

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| Motion: | Councilman Mack moved for approval of Ordinance #38-21 and to waive the second reading. |
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| Second: | Councilman Bibb |
| Outcome: | Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval. |

Citizen Comments: None

Adjournment: 6:02 p.m.

Next Regular Council Meeting: Monday, November 1, 2021



Mandy Stella

City Clerk